

**REPORT AND RECOMMENDATIONS  
OF THE BUILDING 4 GENERATIONS TO COME BUILDING TEAM**

**St. Andrew Baptist Church**

**August 25, 2020**

**I. HISTORY**

On October 15, 2017, St. Andrew Baptist Church voted unanimously to establish the Building 4 Generations to Come Building Team. The church charged the Building Team with the following responsibilities:

**A. Develop a plan and proposed cost for the following:**

1. Update the appearance, lighting, sound, and technology of the Worship Center, foyer, and mall area.
2. Expand the seating in the Worship Center by removing the pews and using individual seats.
3. Enclose portions of the breezeway to provide more attractive entrances and more gathering space for worshippers before and after services.
4. Create a new and updated exterior appearance of the Worship Center from the vantage point of Highway 98 and from Beck Avenue.
5. Relocate the church offices that are adjacent to the mall area and expand and fully update the Ladies' and Men's Restrooms.
6. Develop space vacated by staff offices and not needed for restroom expansion for Senior Adult classroom space.
7. Work with staff to explore changes that would aid in utilizing existing space more efficiently to provide rooms for new classes.
8. Develop a plan for increasing classroom space for Students.
9. Develop a plan for updating and expanding the technology throughout the campus, including classrooms.
10. Develop a plan for Kid Zone expansion so that when the church approaches attendance requiring more space for preschoolers and/or children, we will be able to implement promptly.
11. Develop a plan to address other defects, problems, or issues discovered in the church facilities that need attention within the next five years.

**B. Oversee work approved by the church, bringing periodic reports of progress and needs back to the church at large.**

**II. DEVELOPMENT OF A PLAN AND PROPOSED COST FOR ITEMS 1-11 ON  
PAGE 1 OF THIS REPORT**

**Reader, please note: If you are interested in all the detail of what the Lord has done to bring us to the recommendations of the Building Team, then read**

**pages 2 through 9 below. If you want to jump to the end product of the Lord's work through the team and others to bring us to a place to move forward with Building 4 Generations to Come, go to page 10.**

#### **A. Initial Recommendations from Building Team**

After the team's election by the church, they met six times, praying, studying, and interviewing Design Build Companies who could assist the church in accomplishing her building goals.

On August 12, 2018, the Building Team, in order to accomplish the responsibilities outlined by the church, brought the following recommendations:

1. The Building 4 Generations to Come Building Team recommends that the church authorizes the team to enter into a contract with COSCO & Associates, Inc. (Design/Build Team) for \$25,000 which provides the initial phase that leads to the items listed below.
  - a. COSCO & Associates, Inc. will work for the Building Team to provide professional assistance in making recommendations that will accomplish the Scope of Work outlined by the church to the Building Team.
  - b. COSCO & Associates, Inc. will provide interior and exterior elevations of the proposed changes and will provide the church with laminated boards and digital images to use for fundraising purposes.
  - c. COSCO & Associates, Inc. will provide preliminary cost estimates used to obtain financing and used as a basis for construction costs.
  - d. COSCO & Associates, Inc. will not be responsible for Civil Engineering, environmental testing, or site surveys. The church will be responsible for these costs although COSCO & Associates, Inc. will responsibly coordinate these on behalf of the church.
  - e. COSCO & Associates, Inc. will coordinate the process leading to a Construction Phase that will furnish the church with a "Guaranteed Fixed Price Contract."
2. The Building 4 Generations to Come Building Team recommends the church establish a BUILDING 4 GENERATIONS TO COME (B4GTC) Building Fund so that people can begin to contribute, as they desire to do so.
3. The Building 4 Generations to Come Building Team recommends that the church authorize the Building Team to draw upon the Line of Credit up to \$25,000 to be repaid by contributions to the B4GTC Building Fund.

#### **C. Church Action on Building Team Recommendations**

On August 12, 2018, St. Andrew Baptist Church approved recommendations 1-3 unanimously.

**D. Actions Taken to Date on the Building Team Recommendations Approved by the Church**

**1. RECOMMENDATION 1**

- On September 4, 2018, a contract was signed with COSCO & Associates, Inc.
- The initial meeting of the Building Team with representatives from COSCO was on September 25, 2018.
- The Building Team, or portions of the team, has met with representatives of COSCO in person, by phone, or by Zoom a total of 12 times.

**2. RECOMMENDATION 2**

- A BUILDING 4 GENERATIONS TO COME (B4GTC) Building Fund was established. The beginning balance in 2018 was \$3,280.00.
- Solicitations for contributions to this fund have not yet been made.
- Nevertheless, to date, this Building Fund has received \$76,969.27 in contributions. The following expenses have been paid from the fund:

COSCO, INC.	Architectural Drawings for Worship Center	\$ 24,866.08
MK WEBER	Engineering Reviews and Drawings	\$ 6,931.25
BEHAR-PETERANECZ	Architectural Drawings for Offices in D Building	\$ 5,020.68
SOUTHERN EARTH SCIENCES	Geotechnical Test <b>(Gift given to pay for this test)</b>	\$ 5,690.50
COUNTY WIDE	Surveys	\$ 2,000.00
MISCELLANEOUS		\$ 599.31
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TOTAL EXPENSES		\$ 45,107.82

- The balance of the fund to date is \$35,141.45.

**3. RECOMMENDATION 3**

- The church has not drawn upon the Line Of Credit to pay for any of the expenses of the Building Project thus far.

- In March of 2019, \$7,283.60 was moved from Undesignated Disaster Relief Funds to bring the negative balance to -0-.
- These Undesignated Disaster Relief Funds were given to assist the church in Hurricane Michael recovery.

**To date, the Building Team has concentrated its attention on developing a plan for the first six points and the final point (11) of its charge from the church. The remaining four points (7-10) will be done after construction has begun, since they are all independent of the construction planned.**

1. Update the appearance, lighting, sound, and technology of the Worship Center, foyer, and mall area.
2. Expand the seating in the Worship Center by removing the pews and using individual seats.
3. Enclose portions of the breezeway to provide more attractive entrances and more gathering space for worshippers before and after services.
4. Create a new and updated exterior appearance of the Worship Center from the vantage point of Highway 98 and from Beck Avenue.
5. Relocate the church offices that are adjacent to the mall area and expand and fully update the Ladies' and Men's Restrooms.
6. Develop space vacated by staff offices and not needed for restroom expansion for Senior Adult classroom space.
11. Develop a plan to address other defects, problems, or issues discovered in the church facilities that need attention within the next five years.

#### **E. Work pre-Hurricane Michael**

Following the signing of the contract to hire COSCO in September, 2018, the team met with personnel from COSCO, Inc. one time before Hurricane Michael struck on October 10, 2018.

#### **F. Work post-Hurricane Michael**

1. **Mitigation and Cleanup** (This information is included for helping the members have clarity and continuity of all of the building work done on campus following Hurricane Michael. This was not the responsibility of the Building 4 Generations to Come Building Team. The Lord led Pastor Mike Claunch and Minister of Administration Rick Mitchell to work in concert with members of the Property and Space Team to accomplish the mitigation and cleanup of all church buildings and the repair of all church buildings that were not a part of the new Building Program.)

On October 15, 2018, after Bro. Mike and Bro. Rick reviewed the damage with four competing mitigation companies, SERVPRO, Inc. was engaged to provide remediation of damages and cleanup in the Worship Center, offices, and the rest of the SABC campus. The day after they were hired, God enabled SERVPRO to have over 100 workers on our campus!

The remediation and cleanup was completed by November 23, 2018, 43 days after Michael roared through our county. The total amount paid to SERVPRO was \$2,257,000, the full amount being repaid to the church by insurance. Praise the name of the Lord!

**2. Repair of all buildings other than those in the Building 4 Generations to Come Building Program (This also is for information only.)**

- a. In early November, COSCO was offered the opportunity to bid on the rebuilding of the rest of the campus. (They already had the design contract for the Worship Center, mall, Senior Adult space, and offices.) COSCO President Tim Songster reviewed the damage but declined the opportunity to bid due to COSCO's lack of experience in working with insurance for rebuilding following a disaster. (Months later, COSCO decided to hire a man familiar with disaster insurance, and they were able to assist churches who started the reconstruction process later than St. Andrew Baptist.)
- b. Consequently, Bro. Mike and Bro. Rick met with several representatives from different companies to discuss reconstruction and receive bids. Simultaneously Bro. Mike and Bro. Rick met with representatives from our insurance company and their consulting engineering firm JS Held.
- c. RRSA, Roofing & Restoration Services of America, a roofing company specializing in commercial buildings, was hired to put on new roofs as approved by insurance and within the bounds of what insurance would pay. RRSA, and especially their man in charge of our project, Chad, proved to be a God-send to our church.
- d. After much prayer, CCI, Cusimano Construction, Inc. was selected, and they were given the job of reconstruction beyond the roofs of every building on campus except the Worship Center, with the stipulation that they would not be paid more than insurance provided for any particular part of their work.
- e. RRSA completed their work on December 11, 2019 with the exception of the roof over the mall area, which is not leaking, but will be replaced when

the rest of the work on the mall area is done. RRSA has received full payment for work completed, and the payment was less than insurance paid because of some things that did not need to be done. We still are holding the money needed for the roof on the mall area.

f. CCI completed their work on February 26, 2020 and has received full payment, also less than given us by insurance, primarily because of not replacing the gym floor until the Worship Center has been completed and we are no longer worshipping in the Student Center.

g. Having all the repairs completed in 16 months for everything except the buildings to be done in the Worship Center remodel was and is cause for thanksgiving to the Lord. At no cost to the church, St. Andrew Baptist ended up with ...

- New roofs on every building. (Nine roofs!)
- Complete interior remodeling of B Building and Fellowship Hall.
- New ceiling and some painting in the Student Center.
- Repaired ceilings and some painting in D Building and Kid Zone.
- Rebuilt and extended breezeway the length of the campus with new lighting.
- Several new air conditioning systems.
- New cabinets and ovens in kitchen.
- New carpet will be installed in Student Center and Kid Zone hallways and in the Kid Zone Live room.

**G. Work on Building Plan Development.** (While the reconstruction continued on campus, the Building Team continued its work to plan the reconstruction of what was then a very badly damaged Worship Center.)

**1. Meetings with COSCO resumed on 12/19/2018.**

Many long, detailed conversations were held concerning the development of the conceptual plan addressing the seven points listed above (page 4, points labeled 1-6 and 11). The Pastor and Building Team told COSCO that the total project needed to cost no more than \$4 Million.

**2. Soil samples and some civil engineering was done in January, 2019.**

This was done at this time to provide the team and COSCO with guidance for the plan development.

**3. On 1/29/2019, COSCO presented its first conceptual plan to the church.**

COSCO's estimated cost was between \$5 Million and \$6 Million and did not include the cost of work on the North Parking Lot, AVL (audio, video, lighting) for the Worship Center, Civil Engineering, or a Contingency Fund. The team estimates those additional items to be around \$765,000. This would have put the total project costs at well over \$6 Million. Bro. Mike reminded the team that he believed the team needed to keep its total recommendation under \$4 Million. For the church to raise \$4 Million in a three year pledge campaign would mean a commitment of twice the annual budget. This would have been a challenging but realistic goal before Hurricane Michael. It would stretch the limit after the impact of the storm upon the membership.

**4. COSCO was asked to reduce the conceptual plan in size and cost.**

The Building Team, agreeing with the counsel of the pastor, recognized that this cost was not reasonable for the membership of St. Andrew, especially after Hurricane Michael.

**5. COSCO understood, and between 01/29/2019 and 08/13/2019, COSCO brought a number of conceptual plans back to the team for consideration, each with reduced costs.**

- In August, 2019, the cost presented by COSCO was \$4,764,603, a reduction of around \$1 Million.
- However, this number still did not include Civil Engineering, AVL, Paving the North Parking Lot, or Contingency.
- The Building Team estimated that adding those items to COSCO's estimate would increase the actual number by \$765,352 to a total of \$5,529,995.

**6. The Building Team believed this number was still higher than should be recommended to the church. The team prayed fervently for God to show them and COSCO ways to reduce this cost and accomplish the purposes the Lord led the church to embrace. Here are some of the major things that God in His grace and kindness led the team and COSCO to do.**

- a. First, The Building Team sent an inquiry to COSCO asking them to give new pricing for several options relative to the reconstruction of the mall. This led to a

process requiring several months, but eventually produced a reduction of nearly \$119,000.

- b.** Secondly, the team addressed the reconstruction of the north end of the mall and the canopy.
- COSCO's estimate for these elements exceeded \$700,000 because they planned to demolish the existing structure, put new supporting piers in the ground, and rebuild a new canopy.
  - By the grace of God, Chad from RRSA and a contractor who worked with him at times, donated their time to help us consider the possibility of retaining the structure of the existing canopy and only rebuilding it to accomplish a new look for the church from the highway (point 4 of the charge from the church) and allowing it to have two lanes for better traffic flow.
  - After receiving their counsel, the team hired MK WEBER ENGINEERING to do a study on whether this was possible and advisable. They concluded it was, and provided us plans for the canopy that met our requirements and are stamped and ready to take to the city for permitting. The total payment to MK WEBER was \$6,931.25.
  - These plans were given to BAY COUNTY BUILDERS, Inc., one of the professional companies consulting with us on feasibility, and they have given us a price for construction of \$157,000, saving more than a half million dollars.
- c.** Next, the Lord led the team to seek some savings in relocating the church offices to D Building. (The decision to move the offices to D building was made while trying to reduce costs previously. The initial plan included building new space for the offices so that the Senior Adults could be on the same level as the Worship Center.)
- Since we had worked with BAY COUNTY BUILDERS, Inc. on the canopy, we asked the owner of the company to advise us concerning the offices as well. The owner of the company, a godly man who loves to help churches, advised us on ways to save money on the reconstruction.
  - The team approved a tentative layout of the offices, taking advantage of cost saving measures learned from the consultation.
  - The team hired Behar Peteranecz ARCHITECTURE/INTERIORS to turn our layout into architectural plans that could be used for both pricing and permits at a cost of \$5,020.68.



- We received these plans and asked BAY COUNTY BUILDERS, Inc. to price this construction. The bid we received was \$276,000, a savings of nearly \$100,000.
- d. Finally, the team asked COSCO to remove the canopy and the office relocation from their scope of construction and asked them to consider a reduction in General Conditions, Site Work, and A&E (Architectural and Engineering) commensurate with us having the canopy and office relocation done prior to COSCO beginning their construction.
- COSCO graciously did as we asked and on May 7, 2020 gave us a new estimate of \$3,133,938.
  - The team is grateful for COSCO working diligently with us to price a project within our budget, even when that means sharing the work with other contractors.
  - The team firmly believes that COSCO has offered an excellent design for the Worship Center, converting the mall into a commons area, enlarged and remodeled restrooms, and new Senior Adult space, and that COSCO is best equipped to make their design a reality at a fair and reasonable cost.
- e. In addition, Bro. Rick and Bro. Mike were not satisfied that the estimate we had for the repair of damage from Hurricane Michael to the Worship Center, mall, and offices was sufficient.
- On the advice of our Insurance Agent, we hired REGENCY DRT PROPERTY RESTORATION to do a complete estimate of the cost of putting everything back, just as it was before the hurricane.
  - In this process, we also needed a structural engineer to give us a report of damage not yet included in the insurance estimate. The total cost of these professional services was \$7,500.00.
  - The structural engineer recommended replacement of many windows and doors. We are still waiting on an estimate from a window company and insurance response.
  - Media Director Derek Boggs, Bro. Doug White, and Bro. Josh Wade consulted with our normal AVL supplier to give an estimate of replacing the AVL ruined in Hurricane Michael. This also was added to the estimate for insurance. This information has been submitted to the insurance company.
  - We do not yet have figures for what increases we will receive in insurance, but we are hopeful that they will be substantial.

The final word of all of the above is that over the course of the almost three years since the church voted to enter a project to remodel the Worship Center and mall and provide Senior Adult space on the same level with the Worship Center, the Lord has shown us a way to accomplish all of that and save nearly \$5 Million.

That savings does not count the fact that in the process of the reconstruction, the church will end up with a brand new roof on the Worship Center, mall, and Senior Adult space, a whole new HVAC system, and a new electrical system in the Worship Center. It was likely that these three things would have had to be done because of their age (30 years old), and they were not included in the first and highest cost projection of \$6.5 Million. These things could have added another \$1.5 to \$2 Million to the project.

When you consider the numbers below, see the mighty hand of God, Who by His kindness and providence has made this possible.

### III. **ESTIMATED COST FOR REBUILDING OF THE WORSHIP CENTER, COMMONS, RESTROOMS, SENIOR ADULT CLASSES, CANOPY, PARKING LOT, AND OFFICES**

COSCO – Renovation of Worship Center, Commons, Restrooms, and Senior Adult Space	\$2,928,914
Architectural & Engineering Fees for above	205,024
<b>Total COSCO</b>	<b>\$3,133,938</b>
BAY COUNTY BUILDERS – Rebuild Canopy (Max Cost)	189,070
BAY COUNTY BUILDERS – Relocate Offices (Max Cost)	339,025
<b>Total BAY COUNTY BUILDERS</b>	<b>\$528,095</b>
North Parking Lot re-surface, Lighting, Sign, and Landscaping	300,000
Civil Engineering	15,000
AVL (Audio, Video, Lighting) beyond insurance reimbursement	100,000
<b>TOTAL</b>	<b>\$4,077,033</b>
10% Contingency	407,703
<b>GRAND TOTAL</b>	<b>\$4,484,736</b>
Funds from Insurance, Building Fund, and Other Gifts	-2,763,389
<b>ESTIMATED COST TO CHURCH</b>	<b>\$1,721,347</b>
Amount we are still hoping to receive from insurance	-\$800,000
Cost to church if we receive the additional insurance	<b>\$921,347</b>

#### IV. EXPLANATION OF THE CONCEPTUAL PLANS FOR REBUILDING OF THE WORSHIP CENTER, COMMONS, RESTROOMS, SENIOR ADULT CLASSES, CANOPY, PARKING LOT, AND OFFICES

We will start with the plan for the first floor of the Worship Center Building (next page).

Entering from either the north parking lot and passing beneath the canopy or from the breezeway between the Kid Zone and D Building, you will be in the new **Commons Area** (an expansion of the existing mall between the offices and the Worship Center).

##### A. Commons Area

This larger gathering space will be made possible by three changes.

- Both of the areas where you enter will be enlarged by moving the walls outward and installing new glass doors and walls.
- The old foyer and the stairways to the balcony will be removed, substantially increasing the distance from the restrooms to the Worship Center entrances.
- The two conference rooms (and the mechanical rooms behind each) have been opened up to become a part of the **Commons**, connecting to the side entrances.

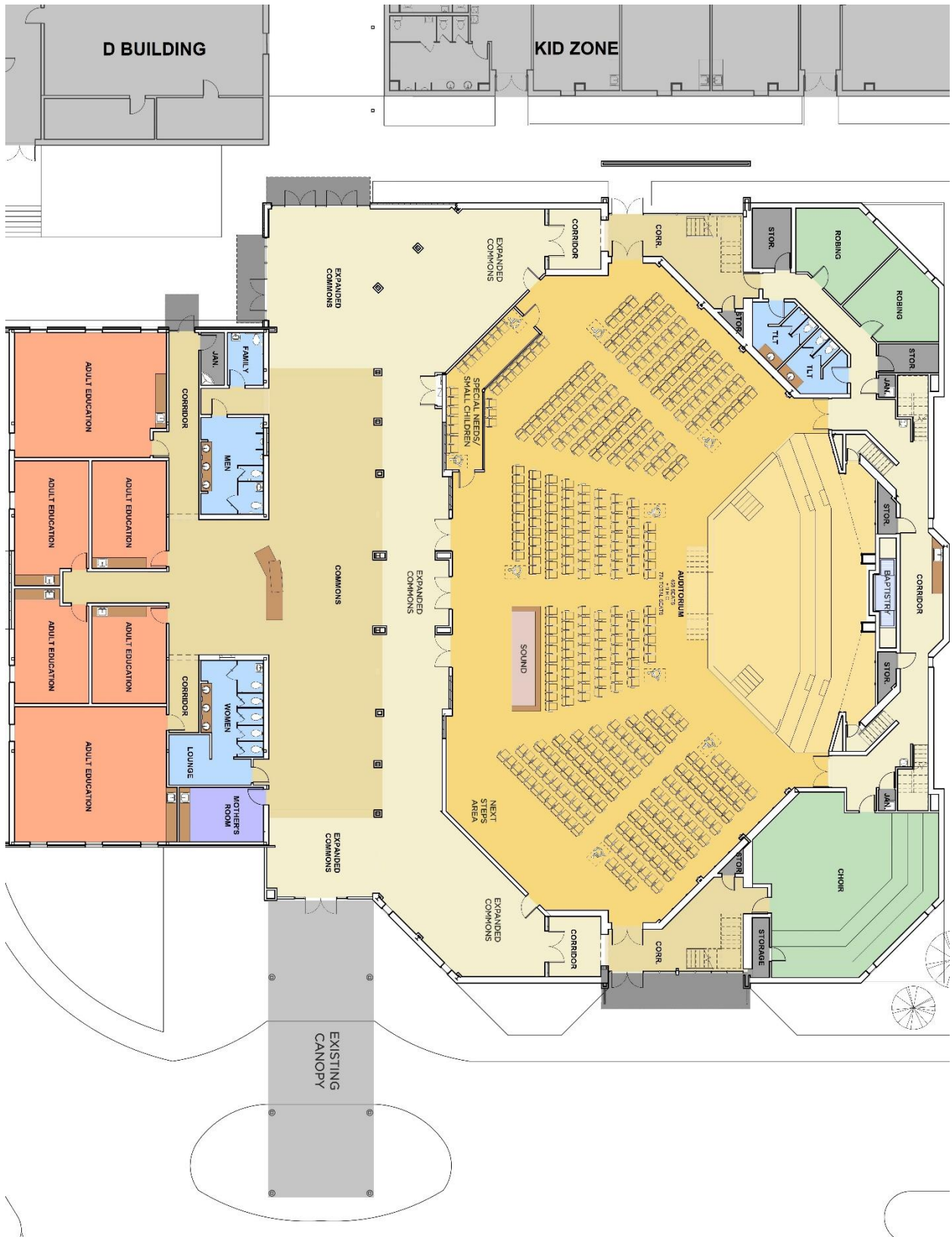
The total square footage of the **Commons** will be triple that of the original mall. There will be room for furniture enhancing gathering, and fellowship. There will also be space available for a coffee station or two.

##### B. Restrooms

The **Ladies' Restroom** will be both enlarged and updated. There will be a Ladies' Lounge as a part of it. The entrance will be directly from the **Commons**. The entrance to the Mother's Room will be beside it. There will be a new **Men's Restroom** that will also be enlarged and up-to-date. It and a **Family Restroom** will open into a small corridor off of the **Commons**.

##### C. Senior Adult Classrooms

Another goal for our reconstruction of this building was to transform the present **Office Area** into **Senior Adult Classrooms** so that Senior Adults could park, go to small groups, and go to worship without climbing stairs or walking up and down a steep ramp. There will be four classrooms that are slightly smaller than the common classrooms in D Building and two classrooms twice as large as the smaller ones. Each classroom will have cabinets and a countertop with a sink. Restrooms, worship, and parking will all be close and on the same level.



## **D. Worship Center**

What you see first when you enter the rebuilt Worship Center depends on whether you are looking straight ahead or up! Here are some of the highlights you can see in the artist's rendering following this description.

- A beautiful new ceiling with wood beams that will “hide” the stage lighting.
- Some of the wood treatments come down the walls where there are wood casements highlighting the stained glass windows and other wood on the walls.
- The seating is fixed theater seating. It will have variable sizes, spread throughout the Worship Center, and the arm rests for certain seats will fold up. There will be places to accommodate wheel chairs without blocking an aisle.
- There will be 458 seats on the main floor; 774 total with the balcony. This is not an increase in the number of seats, as was specified in item #2.
  - The reason for this is that following Hurricane Michael, the church decided to have two Worship Services (choir led and band led) and two small group meeting hours. In order to accomplish the goal of reaching Millennials and Generation Z, while at the same time retaining the older generations, the church will need to keep both styles of worship.
  - That means that less than half of those attending each Sunday will be using the Worship Center at any one time. (Those in Preschool, Kid Zone Live, and Special Needs Worship meet in other spaces, not in the Worship Center.)
  - Consequently, we did not need to increase the number of actual seats.
  - The proposed number of seats would allow us to more than double our attendance from the weeks before the pandemic began to seriously impact us.
  - Accepting a reduced number of seats allowed us to move mechanical rooms on the first floor to the second floor and create a wrap-around Commons Area.
- The sound and lighting booth has been moved downstairs to allow sound and media to better control the electronics by hearing what everybody else is hearing.
- Our Special Needs leadership has said that having a place for special needs adults and youth that would allow those who need some separation from others would be very helpful. We are providing such an area under the balcony on the south side. Parents with young children who cannot go to preschool classes could also use this area, sitting with their little ones.

- The stage will be similar to what we had but, in ways that will not be highly visible, will be able to accommodate well our two services with different instrumentation and stage appearance. A removable “thrust platform” will allow the preacher and the worship leader to minister closer to the congregation, increasing the intimacy of our worship experience. With this platform out, the church will have a center aisle with steps leading to the stage level for weddings.
- The projection screens are larger, a full 9 ft. x 16 ft., meeting current Audio Visual recommendations for Worship Centers like ours.
- The type of flooring will be determined in the next phase of design.



**St. Andrew  
Baptist Church**

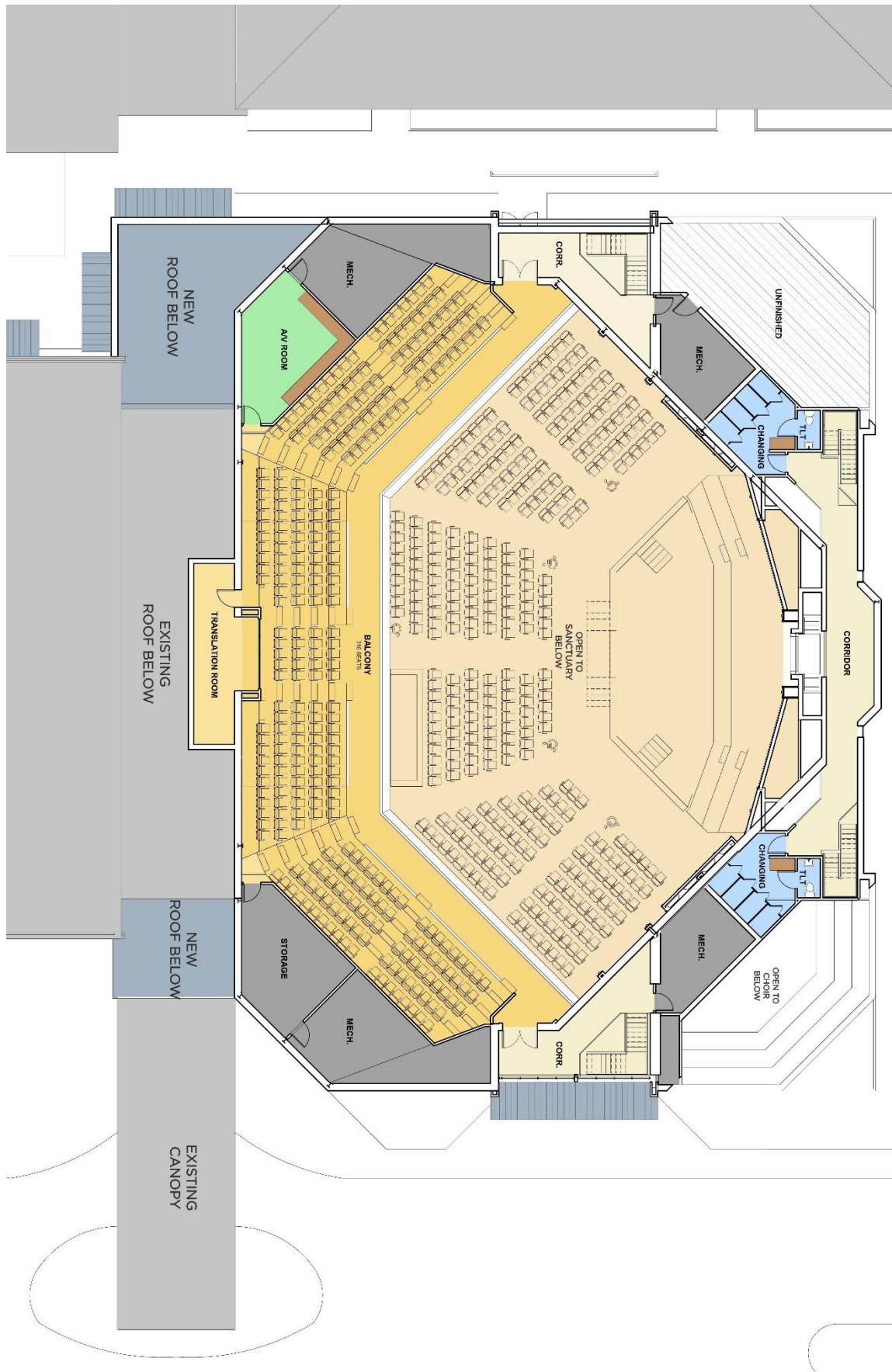


Existing Christ • Meeting Needs • Reaching the World

## INTERIOR ELEVATION

**C** COSCO & ASSOCIATES, INC.  
DESIGN • CONSTRUCTION • FINANCING  
Designing for His Kingdom | Building for the Master







## **E. Canopy**

The artistic rendering of the new canopy is a conceptual drawing only, but it is offered to give you some idea of the beauty and utility of this feature. (next page)

- The roof will match the rest of the buildings.
- The roof will be supported by eight very large cypress beam trusses, the first of which will be visible to all. The others will be visible as you approach and from underneath.
- Cypress tongue in groove decking will be visible on the underside.
- The canopy will accommodate two cars at a time with two separated lanes.
- Although the exact look of the church name and cross element is not yet decided, it is anticipated that both will be highly visible from the highway.
- Also note that the northwest entrance (the one near the choir room) will have a new updated covering, and the brick wall in front of it will be taken down.

## **F. Parking Lot**

The plan for the north parking lot (the one facing Hwy 98 and Beck Ave.)

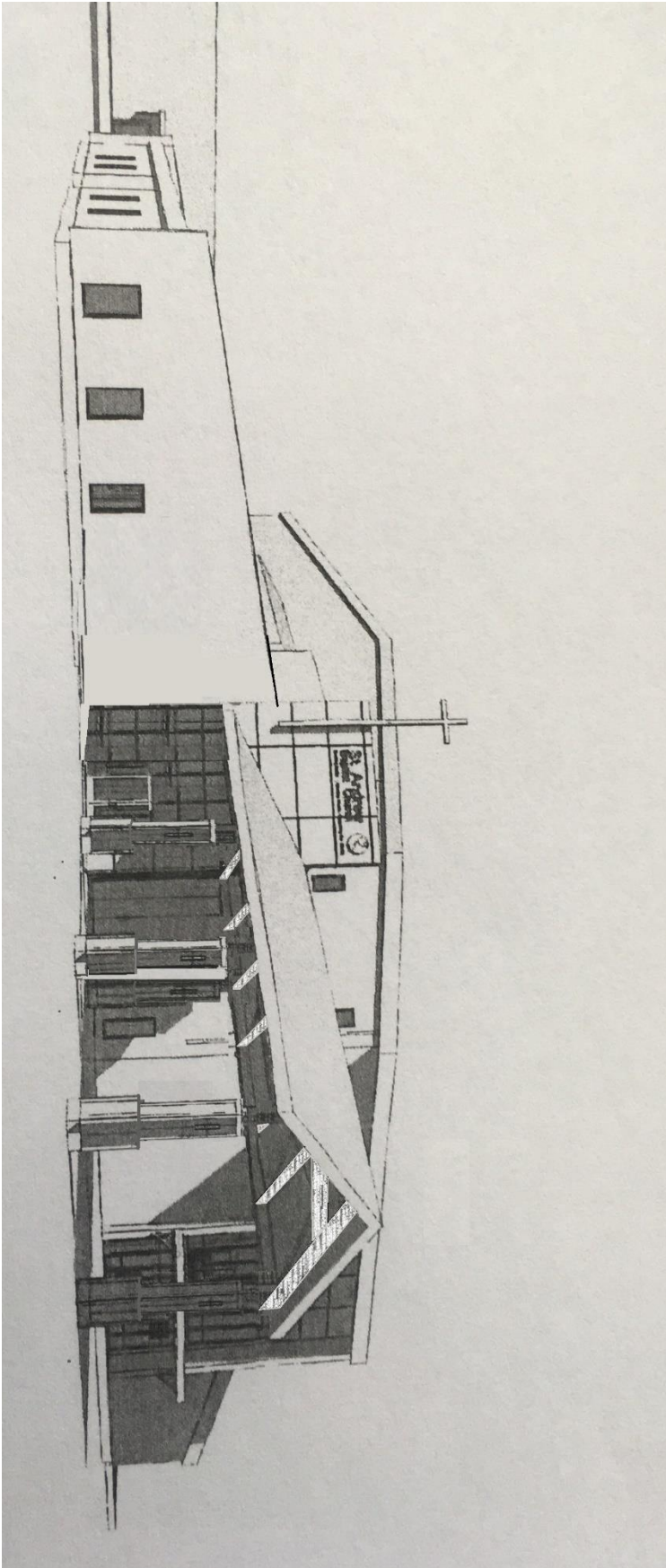
- Repair the catch basins as needed.
- Resurface the whole lot.
- Repair and update the lighting.
- Provide new landscaping.
- Update or replace the church sign.

## **G. Offices** (Plan on page 18)

In order to vacate the space for the new Senior Adult classes to be on the same level as the Worship Center, we had to provide new offices. The team examined the possibility of building new offices, but after Hurricane Michael, the pastor and team abandoned this idea because of the cost.

The church's decision to have two worship services and two small group times opened the option to use some of the space in D Building for church offices. Several layouts were examined, but eventually a layout was done that maximized the use of existing walls, used less than one half of the space of D Building, and minimized the cost of the remodel.

That layout of the offices was given to an architect to do the technical things necessary for the construction to be given permits and meet all building codes. The label "D Building – Offices" is in the breezeway between D Building and the Kid Zone.





All of the above is offered to help the congregation understand the Building 4 Generations to Come building project as clearly as possible. The following recommendations are the things upon which the church must take action for the building project to proceed.

**V. RECOMMENDATIONS FROM THE BUILDING 4 GENERATIONS TO COME BUILDING TEAM TO ST. ANDREW BAPTIST CHURCH**

**The Building Team respectfully recommends that ...**

- A. The church approve the above conceptual plans and estimated costs.**
- B. The church enter a contract for Architectural Drawings and Engineering of the Worship Center, Commons Area, Restrooms, and Senior Adult Classrooms with COSCO at a cost of \$205,023.98, at the end of which, COSCO will provide a “Guaranteed Fixed Price Contract” for their construction of these facilities.** (The \$205,023.98 is included in the total estimated price of \$3,133,938 for the work to be done by COSCO. When the A&E is complete and the “Guaranteed Fixed Price Contract” is received, the plans and price will be presented to the church for consideration before construction on these facilities proceeds.)
- C. The church enter a contract for the construction of the Canopy with BAY COUNTY BUILDERS, Inc. per the plans drawn by MK WEBER ENGINEERING, at a cost of \$189,070.**
- D. The church enter a contract for the construction of the NEW OFFICES with BAY COUNTY BUILDERS, Inc. per the plans drawn by Behar Peteranecz ARCHITECTURE/INTERIORS, at a cost of \$339,025.**
- E. The church authorizes the Building Team to act on the church’s behalf in amending any of the above contracts as long as the increased cost is within the contingency in the total project budget.**
- F. The church use funds from the Building 4 Generations to Come Building Fund and from Insurance Proceeds and Other Gifts to pay for the above.**
- G. The Building Team shall bring a status and progress report at every Quarterly Church Conference until all work is complete and fully paid.**

## **VI. PROCEDURES TO CONSIDER THE RECOMMENDATIONS OF THE BUILDING 4 GENERATIONS TO COME BUILDING TEAM.**

God in His providence has brought us to a place to decide to move forward at an unusual time. Normally, we would have a single Information Meeting and then a Church Conference in which we would vote. But these are not normal times, and some people are not yet comfortable with attending a large meeting.

In an attempt to allow any member who desires to be a part of this decision, we are going to offer the following options to allow people to attend day or night in meetings large or small.

### **A. Informing the Congregation**

- This document has been made available in the Student Center at every worship service since September 6, 2020.
- This document has been mailed to every member for whom we have a valid address with a cover letter from the pastor.
- **Bro. Mike will do a series of videos** posted on the church website, [sabc.org](http://sabc.org), and on the St. Andrew Baptist Church Facebook page, which will cover the basics of this document and the recommendations.
- **A series of INFORMATION – QUESTION & ANSWER Meetings** (No vote will be taken at any of these meetings. They are information only.)

For each of these meetings, **Reservations will be accepted.** Make a reservation on our website or call **(850) 319-6184** between 9 a.m. and 4 p.m., weekdays. **Walk-ins will be welcomed for unreserved seats.**

- **3 PM, Tuesday, September 15 – Fellowship Hall** with chairs distanced
- **6 PM, Tuesday, September 15 – Fellowship Hall** with chairs distanced
- **6 PM, Thursday, September 17 – Student Center** with chairs distanced

### **B. Taking the Vote**

- **The pastor will call THREE SPECIAL CHURCH CONFERENCES**, each for the purpose of consideration of the recommendations of the Building 4 Generations to Come Building Team.
- **At each meeting**
  - Questions and answers will be allowed.
  - Discussion will be allowed.
  - Motions to amend will be handled according to normal rules of procedure.

- **At the first two meetings, the vote will be to recommend the approval of the recommendations (plus any duly adopted amendments).** The results of the two Tuesday Special Church Conferences will be posted on the church website [sabc.org](http://sabc.org) by noon on Wednesday, September 23.
- **At the final meeting, the vote will be on the approval of the recommendations (plus any duly adopted amendments).**
- **The THREE SPECIAL CHURCH CONFERENCES will be as follows.**

**For each of these meetings, Reservations will be accepted. Make a reservation on our website or call (850) 319-6184 between 9 a.m and 4 p.m., weekdays. Walk-ins will be welcomed for unreserved seats.**

- **3 PM, Tuesday, September 22 – Fellowship Hall** with chairs distanced
- **6 PM, Tuesday, September 22 – Fellowship Hall** with chairs distanced
- **6 PM, Thursday, September 24 – Student Center** with chairs distanced

**Thank you for taking time to carefully read though this document!**

**Bro. Mike  
Building 4 Generations to Come Building Team  
Terry Morris, Team Leader  
Tim Barnard  
Bethany Boggs  
Lauren Hahn  
Bruce Kuhnel  
Rick Mitchell  
John Skaggs  
Wayne Vickers**